GENERAL MEETING AGENDA

DATE: May 10th, 2025

CHAIR: Mike Myers

1.	ROLL CALL OF OFFICERS	П
2.	READING OF INITIATES	D
3.	SWEARING IN OF INITIATES	— ••
4.	READING OF HONOURING OUR ANCESTORS and EQUALITY STATEMENT	П
5.	MINUTES (March and April 2025)	
6.	CORRESPONDENCE (April 2025)	
7.	TREASURER'S REPORT (February and March 2025)	
8.	EXECUTIVE REPORT	
9.	UNIT REPORTS	
	Library	
	Transdev	
	Montessori	
10.	COMMITTEE REPORTS	
	Bylaws	
	Newsletter	
	Political Action	
	Social & Picnic	
	Other	
	School Board	
	Grievance / JJE / Health & Safety / Negotiating /	
11.	UNFINISHED BUSINESS	
12.	NEW BUSINESS – 1 Bylaw motion to be voted on	
13.	GOOD OF THE UNION	

General Meetings/2025 Agenda Mayl GM 2025.docx moveUP

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CANADIAN UNION OF PUBLIC EMPLOYEES LOCAL 561

#203 – 1465 Salisbury Avenue Port Coquitlam, BC V3B 6J3 Phone/Fax: 604.936.4545 Email: cupe561@cupe561.ca Webpage: cupe561.ca

Coquitlam School Board Employees Coquitlam Municipal Library Employees TransDev Fraser Valley Employees Children's House Montessori Pre-School Employees

As a visitor on this land, we would like to acknowledge that we reside on the Traditional, ancestral, and unceded territory of the Kwikwetlem, Sto lo, Katzie and other Coast Salish Peoples.

All My Relations.

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EQUALITY STATEMENT

Union solidarity is based on the principle that union members are equal and deserve mutual respect at all levels. Any behaviour that creates conflict prevents us from working together to strengthen our union.

As unionists, mutual respect, cooperation and understanding are our goals. We should neither condone nor tolerate behaviour that undermines the dignity or self-esteem of any individual or creates an intimidating, hostile or offensive environment.

Discriminatory speech or conduct which is racist, sexist, transphobic or homophobic hurts and thereby divides us. So too, does discrimination on the basis of ability, age, class, religion, language and ethnic origin.

Sometimes discrimination takes the form of harassment. Harassment means using real or perceived power to abuse, devalue or humiliate. Harassment should not be treated as a joke. The uneasiness and resentment that it creates are not feelings that help us grow as a union.

Discrimination and harassment focus on characteristics that make us different; and they reduce our capacity to work together on shared concerns such as decent wages, safe working conditions, and justice in the workplace, society and in our union.

CUPE's policies and practices must reflect our commitment to equality. Members, staff and elected officers must be mindful that all persons deserve dignity, equality and respect.

MARK HANCOCK National President

CANDACE RENNICK
National Secretary-Treasurer

CUPE LOCAL 561 -- GENERAL MEETING MINUTES March 8th, 2025

Meeting Called to Order: 9:07 am

Meeting Adjourned: 10:10 am

ROLL CALL OF OFFICERS:

Randy Kootte

Mike Myers

Jill Allen

Darin Nielsen Jeb Perry

Karin Leathwood Donna MacMurchy

Shamus Halvorsen Shayna McCormack

Kyle Jones

Delilah Burry

Absent: Carol Archibald Guests Stephen Mulgrew

Jennifer Corbett Liam O'Neil

Rebecca Campesato

READING OF INITIATES:

School District 43

Kelly Askari (LISW) Ricarda Contreas (NHA) Monireh Fathullahi (NHA) Young Jun (NHA) Shalisha Marks (YW) Min Jung Park (EA) Conqvi Shi (EA)

James Cho (YW) Kathleen Corbeil (CL) Mathew Fielding (EA) Noreen Kassam (EA)

Eun Yong Chung (CT) Maia De Sousa (YW) Behina Ghadjahani (EA) Christina Kenworthy (YW) Niloofar Mostafa (LSIW) Mandana Namdari (EA)

Aldrin Condez (IT) Jesse Dyler (EA) Elsa Hertanto (EA) Ngok Him Lau (CT) Gianina Osorio (CL)

Kayla Peters (YW)

Dawn Robertson (LISW)

Hala Sabir (NHA) Nadia Soleimani (NHA) Margherita Triantaphylou (SMD) Jordan Susara (EA)

Jillian Wilkinson (CL)

Candance Worden (NHA) Hee Jung Yang (EA)

Minhua Zhao (EA)

Transdev

Harmohinder Bains (OP) Sandra Courtemanche (HDD) Gauravjit Gill (OP) Donna Ryan (HDD)

Kylie Bandura (DP) Mark De Tina (TS) Jamie Hamm (AP/AR) Agnes Slabicki (PS)

Alexander Blesch(HDD) Sean Dredge (MECH) Jennifer Penner (HDLS) Bernard Trudel (TS)

Drew Gaudry (PC) Praveen Prasad(MS) Randy Turchyn (OP)

Move that the minutes of February 8th, 2025 General Membership be acted upon as distributed

M/S/C

CORRESPONDENCE: February 2025

Q: Trandsev would like Union to be asking Employer if they can have an ID card to identify themselves in the community.

Treasurer Report – January 2025 **CUPE Local 561 Membership**

Total: 1932

Full Time: 833 Part Time: 1099

Balance Sheet January 2025:

Bank balance for General Funds: \$ 305,888 SD 43 El Rebate: \$ 121,041 Cog Pub Library El Rebate: \$ 7.760 **Total Cash** 434,689

Term Deposit RBC 501,318 Term Deposit CSC 418,049 Investments \$2,256,496 Total investments: \$3,175,863

Total Current Assets: \$4,375,630

Income Statement January 1 – January 31, 2025:

Revenue:

Dues: \$179,870 El Rebate -SD43: 6.438 El Rebate - Cog Pub Lib 1,887 GIC Investment Interest \$ 18,049 Total Revenue: \$206,334

Expenses:

Members Benefits:

FSEAP Coquitlam Public Library - \$339

Treasurer's Report Cont.

Per Capita Payments: \$73,528 – payment to be reported in February's report

Meetings & Events & Retirement:

Executive: \$5,483Shop Steward: \$1,617

Retirement Cheque Gift: \$2,360 (5 members)

Union Education:

Courses: \$1,315 (BC Fed OH&S)
CLC Winter School \$4,631 (2 delegates)

Conventions & Conferences:

• BC Federation of Labour \$6,250

(Book off time - SD43)

Treasurer's Report Cont.

Grievances:

• Transdev \$2,440

Bargaining & Strikes;

Coq Pub Library \$ 513

TOTAL EXPENSES: \$53,233

Net income: \$153,100

Move that the Treasurer's report for January 2025 be acted upon as required.

M/S/C

Q: Where is the money from the SD43 sick leave fund from a few years ago? It was for SD43 unit members only, not Transdev or Library.

Q: Is anything going to be done about the Mission Exchange – Health and Safety – re: washrooms.

A: President will look into it, we need to hear these complaints or we don't know if it is an issue so thank you.

Executive Report:

Donation - \$561.00 to CUPE Alberta K-12 strike fund

UNIT REPORTS:

Library:

- Yet to see a posting for hybrid page security position but both Employer and Union have signed off on classification.
- Plan to address the handling of critical incident reporting with the Employer at the next labour management meeting.
- Issues with the library link driver were addressed but the Employer remains adamant that one driver can drive out of the municipality.

Transdev:

- 25 new members
- Grievance/arbitrations

Montessori: None

COMMITTEE REPORTS

By-Laws

Executive Meeting - April 4th to finish up on current By-law package.

Shop Talk

Next week we will be working on it, distributed on March 19, 2025.

Political Action

- Rosey Manhas was successful.
- We did not endorse any candidate.

Social and Picnic

June BBQ will be in the planning next few weeks.

School Board

Grievances:

- Discipline too severe.
- DTA: Removing from regular position.
- LTD: Removed from position to unassigned after 3 years Employer said that is what they do. We disagree so moving to arbitration.

JJEC

- IBS EA reviewed, no changes.
- JJEC training confirmed May 29 and 30.
- District Sec IV inconsistencies in questionnaire responses.
- Millwright questionnaire sent.
- Accounting Clerk (community meals) reclassified under school accounting clerks.
- · Accounting Clerk (Finance) rating updated.
- Indigenous & Youth Worker Immigrant: Rating reviewed and confirmed. No changes to job spec.
- Secretary IV discussion around inclusion of first aid duties in job spec. Full review scheduled for April.
- PJET Review scheduled for April.
- Questionnaire to be sent to District Sec V, SIS (Middle/Continuing Ed) and International Youth Worker – due by March 31st.

Health and Safety

· No recent meetings. Update next meeting.

Negotiating

- Proposals have been sent in.
- Committee is meeting next week.
- We need to wait until K-12 negotiations.

CUPE Metro

Canadian Mental Health Association Speaker

 A speaker from the Canadian Mental Health Association discussed the Bottom Line Conference, which will be held in late October. The conference will focus on mental health in the workplace.

Support for Filipino Community - LapuLapu Day

• CUPE Metro delegates passed a motion to donate \$2,500 to support the Filipino community in Canada for the celebration of LapuLapu Day on April 26, 2025.

Support for Pride Events

• A motion was passed to allocate \$16,000 to support Pride-related events throughout the year. Endorsements for CUPE BC Executive Positions

- The following candidates were endorsed for CUPE BC executive positions
 - o President: Karen Ranalletta

Secretary-Treasurer: Toni Rebelo (over Brian Mormon by two votes)
General Vice Presidents (Four positions): Sheryl Burns, Dal Benning and Amber Leonard
Regional Vice Presidents (Three positions): Tammy Murphy, Lee-Ann Lalli, and Donald Grant
Alternate Regional Vice President: Chloe Martin-Cabanne

Boycott Kal Tire locations as they have union busting.

UNFINISHED BUSINESS - None

NEW BUSINESS

President congratulated the new Executive Board and special acknowledgement to Returning Officer.

Returning Officer Report:

I'm pleased to report that we had a strong turnout for the executive elections. Across all bargaining units, 918 out of 1,689 members who emails we have, participated. Here's a breakdown on the voting numbers:

• All bargaining units: 918/1689

SD43 Member at Large: 603/1365

Transdev Member at Large: 190/244

Voter turnout by day:

Saturday: 381
Sunday: 83
Monday: 195
Tuesday: 89
Wednesday: 170

The five-day voting period allowed us to maximize member participation while also addressing any technical challenges. Throughout the process, we assisted members with email updates, ballot link searches, and general troubleshooting – ensuring that even those less familiar with the system could cast their votes.

Office clerical staff and I dedicated countless hours correcting email addresses, many of which were handwritten on membership forms and prone to errors. Now that we have the groundwork, future elections and email communications should run much more smoothly.

Returning Officer Report Cont.

Additionally, through this election process, I have identified some areas where I believe bylaw updates are needed – particularly around campaign materials, campaigning guidelines, and closing some grey areas to ensure clarity and fairness moving forward. I will be reviewing these and bringing recommendations for updates.

Thank you to everyone who participated in this election process.

Motion:

Add:

Section 10 - Timing of Elections - Point 4 - Transdev

• One steward will be elected from the office and transit supervisor staff.

ELECTION: CUPE BC Convention

Correction:

Transdev and Library convention elections will be done on their time.

6 to be elected from SD43

Election report:

- Jill Allen
- Karin Leathwood
- Trista Barber
- · Shamus Halvorsen
- Kyle Jones
- Deborah Monkman

Meeting Adjourned: 10:10 am

Duly adopted this 10th day of May 2025

Mike Myers, Vice President for Randy Kootte, President

Jill Allen, Recording Secretary

//Minutes/General/2025/March 8 General Meeting Minutes 2025.docx

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CUPE LOCAL 561 -- GENERAL MEETING MINUTES April 12th, 2025

ROLL CALL OF OFFICERS: No Quorum

ROLL GALL OF STEPOLICOTOR QUOTUM					
No quorum called – 9:21 am					
Duly adopted this 10 th day of May 2025.					
Mike Myers, Vice President for Randy Kootte, President	Jill Allen, Recording Secretary				
All in deal Connections (Annual Connection and Annual Connection a					

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C.U.P.E. LOCAL 561 CORRESPONDENCE LISTING FOR April Meeting

Category 1: Items copies of which have been left with the Sergeant-At-Arms: None

Category 2: Minutes of Meetings, Newsletters, Reports, which have been received and filed:

BC Federation

General Mail - April 2025

CTA:

Newsletters – April 9th, 2025 Newsletters – April 23rd, 2025

CUPE Metro

International Women's Day - March 7th, 2025

Metro Meeting - March 13th, 2025

DPAC

FVDC

General Meeting Package - April 17th, 2025

Newsletter and April General Meeting Reminder

Executive and General Meeting – April 17th, 2025 Local Union Photos Project

Minutes and JOH & S Information

NWDLC LifeLabs Rally - April 6, 2025

News, Action and Events: April 9th & 15th, 2025 Regular Monthly Meeting – April 23rd, 2025

Canvass Dates April 24th, 2025

<u>Category 3:</u> Items to be read for information as requested and to be acted upon or filed as required: School District:

1. Triple pay for holidays

2. Revert – first permanent back to casual

3. Letter of Expectation – Union representation

4. Election procedures

5. Graduation day

6. Member at large contact information

Transdev:

7. Photo Project

8. Union training

9. LOU update

Library:

10. Shift change notice

Montessori: None

/Correspondence List/2025/May Meeting CorespondenceList.doo

Income Statement Feb 01, 25	to Feb 28, 25	;	Balance Sheet As at Feb 2	28, 25	
Dues Revenue					
SD 43 - Dues		112,476.59	Current Assets		
Coq Public Library - Dues		7,322.81	CSC - General Chequing	192,348.48	
Transdev - Dues		20,551.53	CSC - SD 43 El Rebate	123,450.17	
Total Dues & Fees		140,350.93	CSC - Coq Pub Lib El Rebate	7,759.93	
			TOTAL Cash		323,558.58
El Rebate			Term Deposit #1 RBC	501,318.09	
SD 43 - El Rebate		2,408.94	Term Deposit #2 CSC	418,049.32	
TOTAL EI REBATE		2,408.94	Investment	2,256,495.66	
			TOTAL Investments		3,175,863.07
BANK INTEREST			Accounts Receivable	2,069.89	
Bank Account Interest		96.44	Society (Loan 25 years)	763,008.00	
TOTAL BANK INTEREST		96.44	Total Receivable		765,077.89
			TOTAL CURRENT ASSETS		4,264,499.54
TOTAL REVENUE		142,856.31			
EXPENSE			TOTAL ASSET		4,264,499.54
PAYROLL					
Wages - Secretary		5,690.87	LIABILITY		
El Rebate - Employee	103.61				
EI	106.40		Current Liabilities		
CPP	313.02		Accounts Payable		1,900.55
MPP - Employer	514.84		Visa Payable		1,751.56
WorksafeBC	12.72		Society (Remt 25 Yrs)		863,008.00
TOTAL Employer Portion		1,050.59	Vacation Payable -Secretary		5,346.81
Medical/Dental Benefits	505.52		Sick Pay - Secretary		13,825.00
Life & Casualty Benefits	250.88		El Payable	197.10	
TOTAL Employee Benefits		756.40	CPP Payable	626.04	
TOTAL PAYROLL		7,497.86	Income Tax Payable	722.28	
			Total Receiver General		1,545.42
MEMBERS BENEFITS			MPP - Employee Portion	-238.07	
SD 43 Members Benefits		7,239.31	MPP - Employer Portion	-254.42	
SD 43 Paid Education Leave		6,745.00	Total MPP Payable		-492.49
FSEAP - Coq Pub Lib	-	360.00	WorksafeBC	-	217.45
TOTAL MEMBERSHIP BENEFITS	-	14,344.31	TOTAL CURRENT LIABILITIES	-	887,102.30
PER CAPITA			TOTAL LIABILITY	-	887,102.30
CUPE National		114,108.26			
CUPE BC		18,834.31	EQUITY		
K-12 President's Council		2,124.52			
CUPE METRO		778.32	Retained Earnings		
CUPE Fraser Valley		124.80	Retained Earnings		-124,215.02
BC Federation of Labour		3,509.22	Retained Earnings - Previous Year		3,432,123.47
NW District Labour Council	_	1,419.42	Current Earnings		68,170.70
TOTAL PER CAPITA	_	140,898.85	Accumulated OCI - Term Deposits	-	1,318.09
PRESIDENT & EXECUTIVE			Total Retained Earnings	-	3,377,397.24
Wages - President	7,689.60		TOTAL EQUITY		3,377,397.24
Benefits - President	1,935.48			-	100111000000000000000000000000000000000
Sick Leave - President	1,153.44		LIABILITIES AND EQUITY		4,264,499.54
TOTAL President's Payroll	***************************************	10,778.52		=	
Cell Phone - President	85.00	•			
Mileage - President	190.08				

Monthly Travel Allow President	50.00	
TOTAL President's Monthly		325.08
Vice President	400.00	
Secretary Treasurer	1,287.12	
Membership Officer	94.83	
Returning Officer	358.23	
Out of Pocket	900.00	
TOTAL Executive		3,040.18
TOTAL PRESIDENT & EXECUTIVE		14,143.78
GENERAL & ADMINISTRATIVE & DONATION		
Cleaning & Janitorial Services		495.67
Document Shredding		315.28
Donations - Community/Societies	250.00	
TOTAL Donations	***************************************	250.00
Email Communication		162.62
Good of the Union		221.98
Leasehold Improvements		16,143.75
LRB (Labour Relations Board of BC)		100.00
Miscellaneous		1,782.45
Service Charges AFT Fees & Interest		5.25
3rd Party Billing		1,695.48
Suspend Reconciliation Adjustment		80.40
Telephone		134.47
TOTAL GENERAL & ADMINISTRATIVE		21,387.35
MEETINGS & EVENTS & RETIREMENT		
Executive Meeting		2 011 26
Shop Stewards Meeting		3,811.26
Retirement Cheque Gift	2 460 00	1,818.29
TOTAL Retirement	2,460.00	2.460.00
Social Event - Kid's Xmas Party		2,460.00
TOTAL MEETINGS & EVENTS	,	7,92
TOTAL MEETINGS & EVENTS	,	8,097.47
UNION EDUCATION		
CLC Winter School	,	10,667.03
TOTAL UNION EDUCATION		10,667.03
COMMITTEES & COUNCILS		
Paid Education Committee		4.38
TOTAL COMMITTEES & COUNCILS		4.38
CONVENTIONS & CONCEDENCES		
CONVENTIONS & CONFERENCES		4 500 07
BC Federation of Labour Convention	•	1,598.97
TOTAL CONVENTIONS & CONFERENCES		1,598.97
GRIEVANCES		
SD 43		7,581.36
Transday Crisuspes (Ashibestan		1,565.20
Transdev Grievance/Arbitraton		9,146.56
TOTAL GRIEVANCE	•	
		227,786.56
TOTAL GRIEVANCE		227,786.56 -84,930.25

CUPE LOCAL 561 Income Statement Mar 01, 25 to Mar 31, 25 Balance Sheet As at Mar 31, 25 REVENUE **ASSET Dues Revenue Current Assets** SD 43 - Dues 111,962.93 CSC - General Chequing 188,213.20 Transdev - Dues 22,954.56 CSC - SD 43 El Rebate 130,658.01 Total Dues & Fees 134,917.49 CSC - Coq Pub Lib El Rebate 7,759.93 TOTAL Cash El Rebate Term Deposit #1 RBC 501,318.09 SD 43 - El Rebate 7,207.84 Term Deposit #2 CSC 418,049.32 **TOTAL EI REBATE** 7,207.84 Investment 2,256,495,66 **TOTAL Investments BANK INTEREST** Accounts Receivable 2,092.76 Bank Account Interest 763,008.00 Society (Loan 25 years) 82,65 **TOTAL BANK INTEREST** 82,65 Total Receivable **TOTAL CURRENT ASSETS TOTAL REVENUE** 142,207.98 **TOTAL ASSET EXPENSE** LIABILITY **PAYROLL** 5,861.80 Wages - Secretary **Current Liabilities** 106.40 Accounts Payable **CRA Arrears Source Deductions** 1,958.86 Visa Payable 313.02 Society (Remt 25 Yrs) MPP - Employer 514.84 Vacation Payable -Secretary WorksafeBC 37.42 Sick Pay - Secretary **TOTAL Employer Portion** 2,930.54 El Payable 197.10 Medical/Dental Benefits 585,90 CPP Payable 626.04 Life & Casualty Benefits 255.86 Income Tax Payable 712.27 **TOTAL Employee Benefits** 841.76 **Total Receiver General** TOTAL PAYROLL 9,634.10 MPP - Employer Portion 3.00 Total MPP Payable **MEMBERS BENEFITS** WorksafeBC SD 43 Members Benefits **TOTAL CURRENT LIABILITIES** 4,204,58 FSEAP - Cog Pub Lib 480.36 TOT/ PER CUP CUP K-12 CUPE

326,631.14

3,175,863.07

765,100.76

4,267,594.97

4,267,594.97

858.04

6,569.75

5,678.61

13,825.00

1,535.41

3.00

230.17

891,707.98

863,008.00

LOEWL - Cod Lip Tip	400.30		
TOTAL MEMBERSHIP BENEFITS	4,684.94	TOTAL LIABILITY	891,707.98
PER CAPITA		EQUITY	
CUPE National	60,072.93		
CUPE BC	9,894.37	Retained Earnings	
K-12 President's Council	1,160.44	Retained Earnings	-124,215.02
CUPE METRO	421.22	Retained Earnings - Previous Year	3,432,123.47
CUPE Fraser Valley	62,40	Current Earnings	66,660.45
BC Federation of Labour	1,891.89	Accumulated OCI - Term Deposits	1,318.09
NW District Labour Council	698.23	Total Retained Earnings	3,375,886.99
TOTAL PER CAPITA	74,201.48		**************************************
		TOTAL EQUITY	3,375,886.99
PRESIDENT & EXECUTIVE			
Wages - President	7,689.60	LIABILITIES AND EQUITY	4,267,594.97
Benefits - President	1,935.48		
Sick Leave - President	1,153.44		
TOTAL President's Payroll	10,778.52		
Cell Phone - President	47.59		
Mileage - President	251,28		
Monthly Travel Allow President	25.00		

323.87

777.14

TOTAL President's Monthly

Secretary Treasurer

Patricks Office	470.00	
Returning Officer	479.92	
Out of Pocket TOTAL Executive	450.00	. 4 707 00
TOTAL PRESIDENT & EXECUTIVE		1,707.06
		12,000,40
GENERAL & ADMINISTRATIVE & DONATION		
Cleaning & Janitorial Services		240.00
Collabria (Visa)		130,00
Courier & Postage		130.20
Document Shredding		391.52
Donations - Labour Related	561.00	
Donations - Community/Societies	267,50	
Donations - SD 43 Dry Grad/Event	100,00	
TOTAL Donations		928.50
Email Communication		324.83
Leasehold Improvements		404.23
LRB (Labour Relations Board of BC)		3,304.16
Internet Services		161.77
Miscellaneous		68.31
Office Supplies		343.83
Photocopier Usage & Supplies		703.51
Service Charges AFT Fees & Interest		51.28
Sick and Visiting		147.43
Software Subscriptions		3,913.46
3rd Party Billing		116.48
Telephone		67.20
TOTAL GENERAL & ADMINISTRATIVE		11,426.71
MEETINGS & EVENTS & RETIREMENT		0.005.40
Executive Meeting		2,805.49
Shop Stewards Meeting Miscellaneous		1,391.15 -22.87
Retirement Cheque Gift	2,700.00	-22.01
Retirement Postage & Gift Wrapping	104.51	
TOTAL Retirement	104.01	2,804.51
TOTAL MEETINGS & EVENTS		6,978.28
UNION EDUCATION		0,010.20
CLC Winter School		13,894.60
TOTAL UNION EDUCATION		13,894.60
COMMITTEES & COUNCILS		
Anti-Racism Committee		25.71
Duty to Accommodate Committee		37.24
Grievance Committee		356.79
Occup. Health & Safety Committee		15.86
Paid Education Committee		11.33
TOTAL COMMITTEES & COUNCILS		446.93
CONVENTIONS & CONFERENCES		}
CUPE BC Convention		1,710.00
TOTAL CONVENTIONS & CONFERENCES		1,710.00
GRIEVANCES	,	
SD 43		7,345.01
Transdev Grievance/Arbitraton		73.44
TOTAL GRIEVANCE		7,418.45
BARGAINING & STRIKES	,	
SD 43 - Bargaining	513.29	
TOTAL SD 43 Bargaining & Strikes		513.29
TOTAL BARGAINING & STRIKES		513.29
TOTAL EXPENSE		143,718.23
NET INCOME	:	-1,510.25